



## **Committee meeting**

**4 December 2013**

### **Minutes**

1. Welcome and apologies

Present: Caroline Annesley (chair), Jeremy Crump (secretary), Liz Cleary (from item 7), Ishani O'Connor, Sarah Bort, Hannah Northern, Roland McCabe.

Apologies: Chris Burns

2. Minutes of last meeting and matters arising

The minutes were adopted without amendment.

3. Committee roles

It was agreed that Hannah Northern would lead on marketing and publicity.

Roland McCabe and Sarah Bort would combine the roles of managing the concert day, including delivery of stands, folders etc, layout of the venue, refreshments and box office. Roland and Sarah to discuss how best to manage this work between them.

It was noted that Tessa Crilly and Ruth Mitchell had taken over from Peter Watkins as librarians.

4. Outreach

#### a) Tones

Ishani updated the committee on a number of issues relating to TONES, and in particular the lack of consistent presence of staff from the school (other than a teaching assistant). The meeting expressed a view that we should continue to work with the school to arrive at a satisfactory and sustainable set of working arrangements. Given the seriousness of the issue and the previous efforts made to discuss this with the music department, it was agreed that an approach should be made to the head teacher with a view to agreeing a basis on which DSO could continue the project with the school.

It was agreed that the chair would write to the headteacher seeking a meeting.

b) YCA.

In Chris Burns' absence, this issue was held over for future discussion.

5. Review of 23 November concert

The concert had been very successful both musically and in terms of receipts, which were higher than any concert in the last 2 years.

6. Treasurer's update on current financial position

The Treasurer reported that the financial position was healthy and would show a positive balance once gift aid money was received from HMRC. The cash flow position was also healthy.

7. For information items

a) repertoire for 2014/15 process

The secretary reported that members had begun to make suggestions for next year's repertoire. The closing date was 13 December.

b) progress of piano acquisition at All Saints

The secretary reported that advice from Ruth Mitchell, who is leading on this for All Saints, was that we could begin to plan on the basis that a piano should be available from January 2015. An enquiry had been made as to the terms for holding a rehearsal with the soloist in the church on a Tuesday evening.

9. Any other business.

There was no other business.

The secretary would arrange the next meeting by doodle, to take place after the end of next term.